

To All Our Patients:

We understand that in our busy world rescheduling an appointment may, on occasion, be necessary. However, we request that if you must reschedule at least a 24-hour notice be given.

There will be a full charge for missed appointments or rescheduled appointments with less than a 24-hour notice given. Our answering machine does not take any cancellations. They must be done by the front office.

Sincerely,

KENNETH R. BARRETT, D.D.S.

PATIENT SIGNATURE

DATE

DOCTOR SIGNATURE

DATE