

Dear Patients of Dr. Morris Griffin,

We would like to welcome you to our practice and feel honored that Dr. Morris Griffin has chosen Dr. Stead Willis to help with your dental needs. As the letter mailed to you in December 2014 stated, Dr. Morris Griffin is now practicing part-time after 45+ years and feels confident that Dr. Willis can help provide you with quality and compassionate dental care.

Both Dr. Griffin and Dr. Willis are asking you to update your paperwork in an effort to provide you with the safest and most efficient dental care. After all, the health of your mouth is related to the health of your body and we hope to provide you with the personalized care that you deserve. Your health and the medicines you take change with time and we need to be aware of your current situation before providing you with dental care. Your safety is a top priority in our office and we take it very seriously.

You are also being asked to update your HIPPA agreement in an effort to comply with the latest nationwide laws passed in the fall of 2013. As a healthcare provider, we must be compliant with these laws in order to provide you with dental care. We will gladly assist you with any questions you may have regarding this matter. A copy of our HIPPA agreement is always available online from our website and/or you may request a printed copy at any time.

There are a few things that we can do to help with updating your forms and they include the following: (1) we can make a copy of your current insurance card or we can look up the information from Dr. Griffin's old records once you sign your HIPPA agreement (as long as the information hasn't changed); (2) we will gladly make a copy of your list of medicines, if applicable, instead of writing them out; (3) We are willing to answer any questions you have or assist with filling the forms out at any time.

We understand that change can be unsettling to some or merely an annoyance for others but we hope to help make your transition as smooth as possible. We are glad to have you here and look forward to establishing a great working relationship with you. Both Dr. Griffin and Dr. Willis are sharing the responsibilities of your care now and routinely communicate with each other regarding your treatment when needed. If we see you in the office, we will do our best to introduce ourselves as the newest members of your dental team.

Welcome!