



NOMINATION FORM

William H. DeKock Distinguished Service Award

This highest of service awards is in recognition and appreciation of exceptional contributions and exemplary distinguished service rendered for the benefit and advancement of the orthodontic profession and the World Federation of Orthodontists (WFO). If awarded, this recognition will be presented at an upcoming International Orthodontic Congress (IOC).

Please see the William H. DeKock Award protocol information below.

To be recognized at the next IOC, nominations for the *William H. DeKock Distinguished Service Award* must be proposed to the Executive Committee of the WFO no later than 18 months prior to that IOC meeting. The deadline for the 2020 IOC is April 1, 2019.

Date _____

Name of Nominee _____

Nominee's Affiliate Organization _____

Nominating Affiliate Organization _____

President _____

-or-

Nominating WFO Fellow _____

Affiliate Organization _____

Address _____

Phone _____

Email _____

Please submit a letter of nomination that describes the distinguished service rendered to the WFO by the nominee, describing fully the reasons the nominee should be considered. This letter should include a background statement supporting the nominee, along with any

pertinent achievements and appropriate credentials (maximum 3 pages). A curriculum vitae (maximum 5 pages), must also be attached.

Please list authors of additional letters of support, if any are to be submitted.

1. Name or Organization _____
2. Name or Organization _____
3. Name or Organization _____
4. Name or Organization _____

Please e-mail, mail or FAX the completed form and supporting materials to the WFO at

World Federation of Orthodontists
401 North Lindbergh Boulevard
St. Louis, Missouri 63141-7816 USA

Fax: + 1-314-985-1036
Email: wfo@wfo.org



WFO William H. DeKock Distinguished Service Award

The Distinguished Service Award was established by the Executive Committee in 2014, and named for its first recipient, Dr. William H. DeKock. It was adopted into *WFO Bylaws* in 2015. The award is presented to those who, in the judgment of the Award Committee, have made substantial contributions to the welfare and success of the WFO. Recipients of this award will have demonstrated their commitment to the WFO through their devoted and valuable service to the Association, without regard for personal recognition or celebrity.

Award Committee. The William H. DeKock Distinguished Service Award Committee shall be comprised of the current members of the Executive Committee, the Secretary-General, and the immediate two past Presidents of the WFO. The current President of the WFO shall chair this committee. All members of the committee shall have the right to vote in the determination of an award recipient. Any past president may elect not to participate in the vetting and selection process; should he/she so choose, their vote is abandoned. Voting by proxy is not permitted, but electronic, fax or mail voting is permitted should a member of the committee not be able to attend a face-to-face meeting.

Nomination for the Award. Nominations for the award may be submitted to the Executive Committee by any WFO Fellow in good standing, or any WFO Affiliate Organization in good standing. The Executive Committee shall forward the nomination to the Award Committee. The Award Committee itself may decide to nominate a member for the award.

Eligibility. To be eligible for nomination for the William H. DeKock Distinguished Service Award, a nominee must be, or have been, a Fellow, Academic or Retired Member of the WFO. Student or Honorary Members are not eligible for nomination.

Process. Nominations for this award may be made to the Executive Committee at any time, but must be received at least 18 months prior to the next IOC in order to be awarded at that IOC. Once a nomination is received, the Award Committee shall be convened to receive the nomination. The nomination shall be submitted on the form provided by this Association, and shall include the nominee's *curriculum vitae*. The nomination must include a narrative of no more than three typed pages in length, authored by the nominating fellow or organization, describing fully the reasons the nominee should be considered for the award. Supporting documentation from third parties may be included in the submission, but shall be limited to no more than two pages per third party submission.

General Award Policy. The William H. DeKock Distinguished Service Award is the highest award the WFO can bestow on one of its members. It is anticipated that this award will not be conferred often. It is intended to be conferred no more than once every five years, at

a special event during the IOC. This award does not necessarily have to be awarded at each IOC. The significance of the award should not be diluted by selecting recipients to be recognized at every IOC just because the opportunity exists. Policies governing the selection and award process are:

1. The award is to be conferred for services to the WFO above and beyond those normally associated with the duties of an office, such as the normal duties of President of the WFO, EC member, affiliate organization president, etc. It is expected that members elected or appointed to leadership positions in the WFO will perform to the best of their ability with commitment and dedication to the WFO, and would not normally be considered deserving of this recognition for doing so. Outstanding service and accomplishments over and above these duties are meant to be recognized by this award.
2. This award may be conferred once per five year interval between each IOC, but no more than once per interval. In the rare instance that two or more people provided outstanding service to the WFO deserve recognition, and their services are equal, inseparable and co-dependent, more than one person may be co-recipients of the same award.
3. Once a nomination has been received by the Award Committee, the committee has up to twelve months to make a determination regarding the nomination. Majority vote of the committee shall be required to select an award recipient. The committee has wide discretion in the vetting of the nominee. Additional information or supporting documentation may be solicited by the committee in the vetting process. The committee has three options once a nomination has been made;
 - a. The nomination may be approved.
 - b. The nomination may be rejected. If rejected, the nomination may be resubmitted in the following or subsequent years, with no limit to the number of times it may be submitted.
 - c. The committee may choose not to act on the nomination; in which case the nomination expires after twelve months with no decision. The nomination may be resubmitted in the following or subsequent years, with no limit to the number of times it may be submitted.
4. The award recipient and his/her spouse, partner or significant other shall be invited to attend the award ceremony, to be scheduled during the IOC, with room expenses, meeting registration and tickets to all VIP events provided by the WFO. Travel expenses shall be the responsibility of the recipient.