

November 1st, 2015

Dear Valued Patient,

We understand that there are times when you must miss an appointment due to emergencies or obligations for work or family. When we make your appointment, we are reserving a room for your particular needs. We ask that if you must change an appointment, please give us at least 24 hours notice.

There is a \$65.00 fee for not showing up for scheduled appointments or late cancellations. Repeated cancellations or missed appointments will result in loss of future appointment privileges.

We feel that our patient's time is valuable. When your appointment is made, a room is reserved, your records are prepared, and special instruments are readied for your visit.

We look forward to seeing you soon!

Sincerely,

Dr. Robert Nunez and Staff