

Office Policy and Procedure

Our Doctors, Dental Hygienists, and staff aim to make your visit a pleasurable one. In our efforts to make your visit more comfortable and to minimize your wait time, our office has implemented policies to accommodate all our patient's needs:

If a patient is more than 15 minutes late for a reservation, the reservation may need to be rescheduled. This is to ensure that the patients who arrive on time do not wait longer than necessary to see the provider. This patient may be given the option to wait for another reservation time on the same day if one is available. We will try to accommodate late-comers as best as possible, but cannot compromise on the quality and timely care provided to our other patients.

To be Respectful of our patient's time and the doctor's schedule, we require at least 24 hour advanced notification. If you are unable to honor your commitment or need to cancel your reservation, you will incur a \$25.00 cancellation fee.

For those patients who have a reservation that are two hours or longer there will be a non-refundable \$50.00 deposit required.

Signature of Patient (or Parent) _____ Date _____

Any questions or concerns please contact our front desk.