



Patient Contract & Appointment Policy

Following is a list of duties and obligations the dentist and his/her staff will fulfill for our patients.

The dentist and his/her staff will be properly credentialed, registered, and/or licensed. Neither the dentist nor his/her staff will practice beyond the scope of duties allowed by their respective licenses, as defined by law. The dentist will employ, have appropriately trained, and supervised competent personnel. The dentist will not use experimental procedures on patients, nor will he/she undertake or perform procedures for which he/she is not qualified. The dentist will keep current with scientific and technological advances within his/her field. The dentist will obtain patients' informed consent prior to treatment and again should the clinical situation warrant it. The dentist will be reasonably available for emergencies and will not abandon patients. The dentist will charge a reasonable fee for services rendered and will complete care in a timely manner. The dentist will keep patients informed as to their clinical progress and will maintain appropriate and accurate records of the treatment.

The dentist and staff will maintain patient confidentiality. If necessary, appropriate consultations and referrals will be made. The dentist and staff will comply with all regulatory rules and regulations pertaining to the scope of the practice, as defined by the applicable law, and will abide by the Code of Ethics.

Below is a list of obligations patients are expected to fulfill to enable the dentist to properly deliver and maintain adequate care.

1. All instructions will be followed, e.g., postoperative instructions; home-care instruction; cooperations with treatment such as wearing elastic, controlling diet, conducting oral hygiene, etc.
2. Appointments will be kept.
3. Fees for services will be paid.
4. Patients will conform to generally accepted modes of behavior.
5. Patients will be truthful regarding their health history and other administrative inquiries.

Patients not showing for appointments, canceling or moving appointments with less than 48 hours notice after contracting for that time has a negative impact on people who are being asked to wait for time to become available to meet their needs. Because of this, we had to implement a charge for this problem. Missed, no shows or short notice cancellation of appointment will be charged:

Dental Hygiene appointment - \$50.00 Dr. appointment - \$100.00

We understand circumstances arise, but we are asking for consideration of the time of others so each person can achieve a healthy and beautiful smile.

Signed: _____ Date: _____